



small albums

Pages (18 min - 38 max)	Tier 1 Cover	or Tier 2 Cover	Overlay Pages x2	or Pagemount Pages x2
6" x 6" ALBUM	£105	£135	£30	£35
8" x 8" ALBUM	£115	£145	£35	£40
10" x 7" ALBUM	£185	£215	£35	£40

medium albums

Pages (18 min - 38 max)	Tier 1 Cover	or Tier 2 Cover	Overlay Pages x2	or Pagemount Pages x2
12" x 12" ALBUM	£265	£285	£40	£45
14" x 10" ALBUM	£265	£285	£45	£50
15" x 12" ALBUM	£335	£365	£45	£50
15" x 15" ALBUM	£345	£385	£50	£55

large albums

Pages (18 min - 38 max)	Tier 1 Cover	or Tier 2 Cover	Overlay Pages x2	or Pagemount Pages x2
18" x 10" ALBUM	£345	£385	£50	£55
18" x 12" ALBUM	£345	£385	£55	£60
20" x 16" ALBUM	£495	£565	£85	£95

extras

	Small Albums	Medium Albums	Large Albums	20" x 16" Album
STANDARD BAG	Included	Included	Included	Included
CARRY CASE	Unavailable	£50	£50	Unavailable
DISPLAY BOX	Unavailable	£75	£75	Included
	Cover	Digital Pages x2		
7" DIGITAL COPY	£85	£8		
5" DIGITAL COPY	£65	£6		
WING FLIP PAGES	Single or double hinge depending on design. An extending page is double price.			
STANDARD TITLE	Translucent sleeve title page or Square Cover Motif Included			
LEATHER EMBOSSED TITLE	£20 [Available for Tier 2 cover materials only]			
DESIGN	Initial design included in Album price. Digital proof will be provided. Up to 8 basic changes free. £20 per half hour thereafter. Payment in full will be taken prior to placing the order and no further changes can be made once payment has been made. Payment is non refundable once order is placed.			
WARRANTY	2 year manufacturer's warranty (excludes accidental damage or misuse)			
DELIVERY	Insured UK Delivery included for Small, Medium & Large Albums			
PHOTOGRAPHY PRICES	www.harryrichards.com/weddings_prices.html			
QUEENSBERRY'S WEBSITE	www.queensberry.com			

Terms & Conditions of Business: (i) Harry Richards is a sole trader operating from 40 Harringay Road, London, N15 3JD. (ii) A non refundable deposit of £250 will be required to hold all wedding bookings or any event booked more than 2 weeks in advance. Following the deposit, the remaining balance is due to be paid within 2 weeks of the invoice date. Additional funds may be needed in advance where non-refundable expenses are incurred. Any re-orders or deviations from a quotation or package will be subject to a separate commercial agreement. Clients are encouraged to back up their discs. Harry Richards will endeavour to store all photographs indefinitely. However, lost jobs will only be refunded during the first 12 months of the job invoice. Quotations are valid for the specified booking date only with any re-order prices fixed for 3 months after the booking date. (iii) Full resolution images should be more than 4000 pixels wide where the original camera file allows. It is impossible to record colour and contrast exactly as seen by the human eye. Retouching, digital manipulation and artist finishing are available as an optional extra. Digital files remain the property of the and he will retain moral rights on any work he undertakes without exception. Wedding Discs allow non-commercial use only. Events & Portraiture Discs allow commercial use. (iv) The Client understands and accepts that the photographic coverage will be as the photographer's expertise determines and that no one photograph will be deemed more important than another. The photographer will be granted complete artistic licence including in relation to poses photographed and locations used. Due to the vagaries of the weather and the willingness of subjects it may not be possible to capture all images requested. Special requests are not legally binding instructions, although every effort is made to comply with the client's wishes. All special requests must be included on the photographer's schedule if they are to be attempted. (v) The client hereby allows the photographer to display any images he takes online and in his advertising although the photographer will endeavour to consult the client in most cases. No use of the images will be made by the photographer for other commercial reasons except with the written permission of the client. (vi) The due performance of this contract is subject to alteration or cancellation by either party owing to any cause beyond their control. Any changes to these conditions must be agreed by both parties in writing. The client may cancel a booking at any time by giving written notice to the photographer but in doing so shall forfeit any monies paid. On occasions and without notice it may be necessary for the photographer originally specified to be substituted by another photographer (eg. due to ill health). (vii) In the unlikely event of total photographic failure or cancellation of this contract by either party or in any other circumstance the liability of one party to the other shall be limited to the total value of the booking. The photographer carries public liability (£2,000,000) and professional indemnity insurance (£25,000). Please ensure you carry the necessary insurance to cover against any additional costs or risks. Neither party shall be liable for indirect or consequential loss. (viii) Any complaints should be raised by the client with the photographer, in writing, within 28 days of first becoming aware of the matter to be complained of and in any event within 28 days of receipt of the reference images. Full Resolution Files, Prints & Albums will be released when payment has been settled and cannot be refunded. A replacement will be provided if the Discs, Albums or Prints prove to be faulty within 12 months of purchase. (ix) Engaging the photographer for work in writing (including email) is on the understanding that these conditions are accepted by the client.



your name, email, telephone number & delivery address

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album size

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ALBUM SIZE *[Refer to price list]*

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PAGE QUANTITY *[Refer to price list]*

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WING PAGE PREFERENCES *[Optional - 1 wing page will count as 2 standard pages. Available as single side hinge and double side hinge]*

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album preferences

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ALBUM COVER MATERIAL *[Refer to swatches & price list]*

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TIER 1 COVER MATERIAL TIER 2 COVER MATERIAL

MAT COLOUR *[Refer to swatches. You are free to select a second Mat colour although I would suggest that simplicity often looks best]*

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OVERLAY BORDERS PAGEMOUNT BORDERS

PAGEMOUNT BASE COLOUR *[Where Pagemount has been selected. Refer to swatches. Please select base colour to favour your mat colour.]*

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DIGITAL COPY ALBUMS *[Refer to price list]*

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LUSTRE FINISH (MATT, PEARL, SATIN)

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included images [Too many images may make your album design very 'busy']

design notes [Are you looking for a 'busy' album or something with plenty of breathing room? Any certain images you want to see big?]

excluded album images [To ensure I don't use certain images when I run out of your favourites, specify your rejected images]

authorisation

1. RETURN THIS FORM TO HARRY RICHARDS AT THE ADDRESS BELOW
2. HARRY WILL REPLY WITH A QUOTATION BASED ON YOUR SPECIFICATIONS
3. ONCE AGREED HARRY WILL WORK ON THE DESIGN AND EMAIL YOU A DIGITAL PROOF
4. UP TO 8 BASIC CHANGES CAN BE MADE WITHOUT ADDITIONAL DESIGN FEES
5. ONCE THE DESIGN IS SET, PAYMENT MUST BE MADE IN FULL BEFORE THE ORDER CAN BE PLACED WITH QUEENSBERRY
6. DELIVERY IS USUALLY AROUND 1-2 MONTHS FROM THIS POINT.

YOUR SIGNATURE [I understand that once I have sent payment for the album, no further changes are permitted and no refunds will be made]

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